



Marketing Bulletin

BULLETIN NO: MB-0816

DATE: November 13, 2008

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TO: All Weil-McLain Distributors and Agents

FROM: April Johnson, Marketing Director

**SUBJECT: DEC. 2008/JAN. 2009 PHYSICAL INVENTORY & HOLIDAY SCHEDULE
Weil-McLain Manufacturing and Distribution Facilities**

Weil-McLain will be conducting a company-wide physical inventory December 22, 2008 through January 5, 2009. This will include the facilities in Michigan City, Eden, and the Pennsauken, New Jersey warehouse.

All departments will be closed from Wednesday, December 24, 2008 (Holiday Weekend) through Monday, January 5, 2008. The last shipping day will be Tuesday, December 23, 2008.

Normal production and shipping schedules at all facilities will resume on Tuesday, January 6, 2008.

Weil-McLain will be shipping Emergency No Heat Orders **Only** during Physical Inventory. Our Customer Service Department will determine what will be shipped and what constitutes a **No Heat** situation.

Please use this information to plan your purchases and shipping requirements for Weil-McLain products throughout the months of December 2008 and January 2009.

<u>SAT</u>	<u>SUN</u>	<u>MON</u>	<u>TUES</u>	<u>WED</u>	<u>THURS</u>	<u>FRI</u>
Dec 20 MC Foundry Shutdown	Dec 21 N/A	Dec 22 MC Physical Inventory	Dec 23 Last Day for Shipping Customer Shipments	Dec 24 Holiday	Dec 25 Holiday	Dec 26 Finalization of MC Inventory
Dec 27 Weekend	Dec 28 Eden Physical Inventory	Dec 29 Eden Physical Inventory	Dec 30 Eden Physical Inventory	Dec 31 Eden Physical Inventory	Jan 1 Holiday	Jan 2 Eden Physical Inventory Finalization
Jan 3 N/A	Jan 4 N/A	Jan 5 MC Operation Resumes	Jan 6 Eden Operation/Custome r Shipments Resume	Jan 7	Jan 8	Jan 9